

**LEARNING LEADER  
(GRADES K-8)**

**JOB SUMMARY**

To equip teachers to more effectively meet the learning needs of all students.

**QUALIFICATIONS**

- Master's degree (preferred)
- Valid professional license with appropriate certification
- "Highly qualified"
- Five years or more of successful teaching experience (preferred)
- Ability to work effectively with teachers and students
- Exhibit effective workshop presentation skills
- Possess a deep understanding of district curriculum and assessment
- Possess a deep understanding of components of reading
- Possess a strong foundation in core curricular areas
- Sound communication skills and able to establish trusting relationships
- Able to be confidential
- Adaptability and flexibility
- Continual learner
- Effectively manages time and resources
- Demonstrated leadership skills
- Such alternatives to the above qualifications as the Principal, Instructional Leaders, and/or Director of Schools may find appropriate and acceptable

**RESPONSIBILITIES/JOB DUTIES**

- Report to Principal
- Share, model, and utilize best instructional practices in all subjects
- Leads and sustains job embedded professional development
- Supportive of teacher professional growth in a non-evaluative manner
- Observe and provide peer assistance with individual growth
- Utilize coaching strategies in working with teachers and appropriate others
- Regularly analyze student data to determine needs and ensure progress
- Respond to teacher and student needs
- Facilitate teachers' understanding of assessments for individual student programming
- Assist teachers in appropriate use of assessment data
- Assist teachers in matching curriculum to student needs
- Assist in building a collaborative network within the school to maximize student achievement, including such areas as Title I, ELL, and Inclusion
- To provide extension learning for students who need acceleration or intervention (through EXTEND)
- To assist in providing flexible learning opportunities for students
- Continuously pursue updated information and research in all fields
- To expand teachers' use of a variety of resources to improve instruction
- To serve as a resource to principals in identifying appropriate instructional strategies, placement, and program needs for students
- To serve as a member of the Professional Intervention Team (PIT) at the school level as needed
- Perform other duties as assigned by the Principal or district instructional leaders